

# Library

Building L, 2nd Floor

<http://lib.morainevalley.edu>



Reference Desk: Phone: (708) 974-5234

Email: [library@morainevalley.edu](mailto:library@morainevalley.edu)

Text: (708) 761-4234

Chat: <http://lib.morainevalley.edu/Main/AskLibrarian.html>

Circulation Desk: (708) 974-5235

Interlibrary Loan: (708) 974-5297

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<http://www.facebook.com/mvcclibrary>



<http://www.twitter.com/mvcclibrary>

YouTube Channel: <http://www.youtube.com/user/MVLibrary>

## Library Services 2017-2018

### *NEW for 2017-2018*

#### Longer Borrowing

- The library has extended borrowing periods:  
<http://lib.morainevalley.edu/Policies/LendingPolicies.html>
- Most Books and videos now check out for 3 weeks, journals and magazines 1 week
- All hourly textbooks now check out for 3 hours for students
- New reserve borrowing periods

#### Renew and Place Holds Online

- Renew online in your library account page
- Request holds on items in the catalog item record, for pick-up at the circulation desk or Education Center

#### Growing E-Collection

- Over 20,000 e-books and 4,000 e-audiobooks added
- Over 18,000 streaming videos

#### One Book, One College

*We Believe You: Survivors of Campus Sexual Assault Speak Out*

by Andrea L. Pino and Annie E. Clark

<https://onebook.morainevalley.edu/#/home>

### Faculty and Staff Services

#### ECBI and SWEC and main campus holds and pick-up

Students and faculty can arrange for delivery of books, videos, and other items to our education centers or place holds for pick-up at the main campus. Search the Library Catalog for your item & click "request it" button, login and select where you want to pick up the item. Detailed instructions <http://lib.morainevalley.edu/public/handouts/holdsinstructions2018.pdf>  
Requests can also be phoned into the circulation desk at (708) 974-5235.

#### Instruction and Information Literacy Support

Whether online, ECBI, SWEC or the main campus, librarians work with you to create individualized instruction sessions and learning tools for your classes and programs including:

- Planning research assignments
- Citation sessions and support
- Student copyright help
- Creating online video and digital instructional resources
- Developing activities that you can implement yourself
- Help linking the library's streaming video or other e-content into your course pages

At the reference desk, librarians provide ongoing support for students at any stage in the research process.

To schedule instruction sessions or other support contact the Reference Desk at (708) 974-5234 or schedule sessions online at

<http://lib.morainevalley.edu/LibServices/InstructionCalendar.html>

#### Multimedia Support

Faculty may request a librarian led instruction session on our tools and software in the multimedia lab, and librarians are available to collaborate on creating a media project for students.

The multimedia lab has 9 computers with video, audio, and image editing software. The library also has multimedia equipment [including a GoPro!] for creating videos and podcasts on reserve and available for checkout.

Students may reserve time in the multimedia lab in advance through the website at <http://lib.morainevalley.edu/LibServices/SelfSchedule.html>.

Contact Daniel Matthews, Digital Services Librarian with any questions: [matthewsd29@morainevalley.edu](mailto:matthewsd29@morainevalley.edu)

## Online Resources

*The Chronicle of Higher Education* campus online access <http://0-chronicle.com.library.morainevalley.edu/section/Home/5>  
**Online databases, streaming video** and **e-books** can be used on or off campus. Find them through our Research Tools Page <http://lib.morainevalley.edu/Main/Research.html> . Most databases allow you to create links to specific articles and videos that direct students to class reading assignments or videos. Librarians are available to teach you and your students about databases and/or e-books or help you with creating online course links. Access to online resources from off campus requires logging in with MVCC user name and password.

Contact: Reference Desk – (708) 974-5234

## Collection Development

We encourage faculty input and recommendations for new materials in the collection. Please fill out our online form at <http://lib.morainevalley.edu/libservices/Ordering.html> or contact a librarian if there is an item you would like added to the collection.

Contact: Joe Mullarkey, Collection Management Librarian – (708) 974-5293 or [mullarkeyj@morainevalley.edu](mailto:mullarkeyj@morainevalley.edu)

## Reserves

The library's circulation desk holds materials (books, videos, media equipment, calculators, etc.) with a limited check-out time. Search the library's catalog (<http://encore.morainevalley.edu> ) to find titles on reserve for specific courses. Visit the Circulation Desk to place an items on reserve, (708) 974-5235.

## Interlibrary Loan and Reciprocal Borrowing (<http://lib.morainevalley.edu/Departments/InterlibraryLoan.html>)

Borrow books, articles, and other resources that are not available at the Moraine Valley Library. Use the online form to request materials or directly contact Susan Yach – (708) 974-5297 or [yach@morainevalley.edu](mailto:yach@morainevalley.edu). Also on the interlibrary loan page is a list of reciprocal borrowing libraries that will loan books to Moraine Valley faculty, staff, and students with current MVCC IDs.

## Current Awareness Service

Full-time faculty and administrative staff members can request regular copies of the table of contents of journals received by the library. Upon request, the library will duplicate articles for the faculty member.

Contact: Sam Suber, Periodicals – (708) 974-5476 or [subers2@morainevalley.edu](mailto:subers2@morainevalley.edu)

## Additional Student Services

- **Textbooks on Reserve:** Would you like a copy of your textbook on reserve for your students to check out for 3 hours? Contact Cindy Knafel to see if your textbook is on reserve or can be ordered – (708) 974-5235 or [Knafel@morainevalley.edu](mailto:Knafel@morainevalley.edu)
- Student laptops, 3 hr. check out: MacBooks and Dell
- Student laptops, 1 week check outs: Dell
- Full color scanners
- Student study rooms with online reservations for students: <http://lib.morainevalley.edu/LibServices/SelfSchedule.html>
- VHS/DVD/Blu-ray players (use in library only)
- Microscopes (use in library only)
- Calculators TI-83, TI-84 (3 hr. and 3 day check out) and TI-89 (3 hr. check out)
- Color printer (50 cents/page)
- Multimedia equipment and software
- Adaptive electronic magnifying device for visually impaired

Contact: Circulation Desk (708) 974-5235 or Reference Desk (708) 974-5234